

HUMAN RESOURCES MEMORANDUM 15-015		DATE ISSUED: 07/29/2015
SUBJECT: Basic Group Term Life Insurance Administrative Fee Increase		REFERENCE: PML 2015-022
TO: Personnel Transactions Managers and Supervisors, Personnel Transactions Staff and Officers, Accounting and Budget Officers		SUPERCEDES:

PLEASE ENSURE THAT THIS INFORMATION IS SHARED WITH YOUR EMPLOYEES

Purpose The purpose of this memorandum is to inform the departments of the administrative fee increase, which is paid monthly by the employing departments for all eligible employees.

Effective date and premium changes The California Department of Human Resources is increasing the Basic Group Term Life Insurance administrative fee by 5 cents, effective September 1, 2015, pursuant to the California Government Code sections 19849.11 and 19849.12.

<u>Program Name</u>	<u>Code</u>	<u>Old Rate</u>	<u>New Rate</u>
Basic Group Life Insurance	200-003	\$0.45	\$0.50
Basic Group Life Insurance	200-004	\$0.45	\$0.50
Basic Group Life Insurance	200-005	\$0.45	\$0.50

The State Controller's Office will implement the administrative monthly fee effective September 1, 2015, for the August 2015 pay period.

Contact For questions regarding this memorandum, please contact your assigned Personnel Specialist.

ANGIE BOLDRINI, Personnel Officer
Office of Human Resources

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